



The Bolton Scholarship Fund

College Student Application

College Student Application Instructions

There are two separate applications and deadlines. This application is for students already enrolled in college or other post-secondary institution. The High School Application is for graduating high school seniors.

Who is eligible to apply?

Any Bolton resident who is a graduate of an accredited high school may apply. Also, any graduate/graduating senior of Bolton High School may apply regardless of their town of residency.

How does the process work?

Upon receipt, each application is checked for completeness and assigned a number by the chairperson of the Application Review Committee. Pages containing identifying information are then removed to preserve confidentiality. Using an objective, numeric scoring system, the committee reviews the numbered applications. The committee recommendations are presented to the full board, which votes to determine the actual awards. Decisions are announced in June. The number of scholarships awarded depends upon available funds and the amount of each scholarship varies. Unless otherwise specified, scholarships are for one year, non-renewable, and must be used in the academic year for which they are awarded.

When are college applications due?

The applications for college students are due **Tuesday, April 3, 2018**. There is a separate due date for graduating high school seniors. Please note, ***late applications are not accepted***.

Application instructions.

1. Type requested information using the online form on our website, www.BoltonScholarshipFund.org. Once completed, review and then print and sign the application.
2. Complete ***all*** items. If you are not sure which school you will be attending, submit information for the school you are most likely to attend. If you have additional questions or if information changes after you have submitted your application, contact Chris Davey as soon as possible by phone, (405) 642-0264, or by E-mail, C.Davey@BoltonScholarshipFund.org.
3. ***To avoid disqualification***, please review your application before submitting it to be sure that you have properly completed all items on each page and attached all necessary documentation.
4. Be sure that both applicant and parent/guardian have signed the certification statement on page 6 of the application. A parent/guardian signature is required unless the applicant is independent ***and was not*** claimed as a dependent on the **2017** federal income tax return of the parent(s)/guardian(s).
5. Attach a copy of your ***entire*** transcript including the first semester of the ***current*** school year.
6. FAFSA: Attach a copy of the following pages of your SAR (Student Aid Report): page 1, which includes your EFC (Expected Family Contribution), **and** the page which includes your student loan information (page number varies). ***Do not send any other pages from your report.***
7. Applications must have a postmark of or be hand delivered by Tuesday, April 3, 2018. Submit applications to the Bolton Scholarship Fund, c/o Bolton High School, 72 Brandy Street, Bolton, CT 06043. **Late applications will not be accepted.**

The Bolton Scholarship Fund, Inc. does not discriminate against applicants on the basis of race, creed, color, national origin, ancestry, sex, disability, sexual orientation, or source of income. BSF preserves and protects the confidentiality of all information received on the application and will release it only on a need to know basis.

Frequently Asked Questions

1. **When are applications due?**

There are two separate BSF application deadlines. Applications **must** have a valid postmark of or be hand delivered by the deadline in order to be eligible for consideration. The College Application deadline, for students currently attending college or other post-secondary school, is Tuesday, **April 3, 2018**. The High School Application deadline, for graduating high school seniors, is Tuesday, **April 17, 2018**. Submit your application to: The Bolton Scholarship Fund, c/o Bolton High School, 72 Brandy Street, Bolton, CT 06043.

2. **What happens if an application is late or incomplete?**

Late applications are not accepted and applications that are incomplete, including attachments, may be rejected. We encourage you to send in your application as soon as it is completed.

3. **How is my privacy protected?**

We take applicant's privacy seriously. Upon receipt, each application is checked for completeness and assigned a number by the chairperson of the Application Review Committee. Pages containing identifying information are removed to preserve confidentiality. Then, the review process begins.

4. **Who can apply?**

Any Bolton resident who is a graduate of an accredited high school may apply. Also, any graduate/graduating senior of Bolton High School may apply regardless of their town of residency.

5. **Are students attending a trade school or graduate school eligible to apply?**

Yes. Students attending any accredited post-secondary institution are eligible to apply.

6. **What is the basis for awarding scholarships?**

The BSF takes into account financial need, academic achievement, extra curricular activities, community service, and character. Certain scholarships carry additional specific criteria.

7. **Can I reapply?**

Yes. You can reapply each year throughout your college/school career.

8. **If I receive a scholarship am I guaranteed to receive one in following years?**

No, you must reapply each year. Keep in mind our applicant pool changes from year to year as does the amount of funds available. You may receive an award as a graduating high school senior, not receive one as a freshman, but then receive an award again as a sophomore or junior.

9. **Are all the applications considered together?**

No, there are three separate applicant pools: graduating high school seniors, college and trade school students, and graduate students.

10. **What if I did not complete a FAFSA?**

If you did not submit a FAFSA, please write "Our family did not complete a FAFSA" on your application.

11. **What if my financial aid information changes after I submit my application?**

Notify Chris Davey, 405 642-0264, right away if there are changes to the information included in your application including your financial aid. If you completed the application based upon estimates, please notify us of any changes once you receive a financial aid award letter from your school.

12. **What if my college/school changes?**

Notify Chris Davey 405 642-0264. If your scholarship has already been paid, your school may return the award to the BSF. If this happens within the same school year as your award and you complete a new BSF Scholarship Disbursement Form, we can send the refunded amount to your new school.



The Bolton Scholarship Fund

No. C _____
College Student
Application

This application is for students **currently enrolled** in college, graduate school or other post-secondary institution. Graduating high school seniors should complete the High School Application.

This application contains five sections. Please complete each section and remember to include all necessary attachments with your application.

Section I: CONTACT INFORMATION — completed by applicant

Section II: SCHOOL & ACADEMICS — completed by applicant

Section III: FINANCIAL & FAMILY — completed by parent/guardian*

Section IV: APPLICATION CHECKLIST — reviewed by applicant and parent/guardian*

Section V: CERTIFICATION — completed by applicant and parent/guardian**

**A parent/guardian should complete Section III and review Section IV unless the applicant is independent, in which case the applicant should complete these sections.*

***A parent/guardian signature is required for all applications except those from students who are financially independent **and** whose parent/guardian(s) no longer claim them as a dependent on their federal income tax return.*

Section I: CONTACT INFORMATION — completed by applicant

A. APPLICANT CONTACT INFORMATION

Please be sure to provide a phone number and email address you check often. The BSF will use these to contact you if we need additional information.

1. First Name: _____ Last Name: _____
2. Address: _____
City: _____ State: _____ Zip: _____
3. Phone Number (best to reach you): _____ Alternate Phone Number: _____
4. Email: _____

B. PARENT/GUARDIAN CONTACT INFORMATION

Please list a parent or guardian we can contact regarding this application.

1. First Name: _____ Last Name: _____
2. Phone Number (best to reach you): _____ Alternate Phone Number: _____
3. Email: _____



Section II: SCHOOL & ACADEMICS — completed by applicant

A. SCHOOL

1. Name of college/school:
2. Location of college/school: City: _____ State: _____
3. Regarding the school listed above, please select from the following:
I am currently attending.
I have been accepted and will transfer for 2018/2019.
I am undecided and/or waiting for acceptance or other information.
4. For the 2018/2019 school year, will you be: an undergraduate student a graduate student
5. For the 2018/2019 school year, will you be: a full-time student a part-time student
6. Major/area of study/interest:
7. Degree sought (e.g., AA, BA, BS, combined BA/MA or BS/MS):
8. Anticipated month/year of graduation (e.g., May 2020):
9. Number of semesters completed prior to the current semester:

B. ACADEMIC INFORMATION

1. Cumulative GPA. Please note if base is other than 4.0:
Please **attach a complete copy** of your transcript including the first semester of the current school year.
2. Based on the **current** semester, enter the number of hours for the following:
 - a). How many hours per week are you in class and labs?
(e.g., five classes at three hours per week plus one lab at one hour per week = 16 hours)
 - b). If you have a job while school is in session, how many hours per week do you work?

C. SUPPLEMENTAL INFORMATION

1. Graduate of: Bolton High School Other Please specify:
2. Year of high school graduation:
3. Resident of: Bolton Other Please specify:
4. Graduate students only: Undergraduate Degree: _____ From: _____ Year: _____

C. SUPPLEMENTAL INFORMATION (cont.)

5. Provide a detailed description of your career interests and objectives.

6. Do you participate in any extracurricular activities (e.g., clubs, groups, athletics)? If so, please describe. Keep in mind, some scholarships are looking for specific interests and activities.

7. Please provide your employment history for the *previous 12 months*.

Employer	Position/Type of Work	Dates of Employment	Hours Worked/Week

8. Student, please list any special circumstances that you feel would be useful to the BSF in evaluating your application. If none, leave blank.

Section III: FINANCIAL & FAMILY — completed by parent/guardian

A. FINANCIAL INFORMATION

1. Expenses for 2018/2019 school year (tab between fields to use auto calculations)			
a. Tuition for upcoming year	\$		
b. Additional required fees billed by college or school	\$		
c. Books and lab fees	\$		
d. Room and board	\$		
e. Transportation costs (commuters only)	\$		
TOTAL EXPENSES		\$	
2. Financial support from family for 2018/2019 school year			
a. Amount from applicant (part-time and/or summer job, savings, etc.)	\$		
b. Amount from family (e.g., parent(s)/guardian(s), extended family)	\$		
TOTAL		\$	
3. Loans, Grants and/or Financial Aid for 2018/2019 school year			
If you have not received your Financial Aid Package for next year, please check here <input type="checkbox"/> and then estimate or use figures from the current school year to complete the following:			
Pell Grant	\$		Subsidized Direct Stafford Loan
Perkins Loan	\$		Unsubsidized Stafford Loan
Other student loans (2018/2019 school year only)	\$		Additional financial aid from school (including merit awards)
			\$
4. Other Sources of Financial Assistance for 2018/2019 School Year			
List all other sources of financial assistance you expect to receive (e.g., Connecticut State Scholarship, Comcast Leaders and Achievers Scholarship Award). Then list the total value of these sources.			
			\$
5. Student Loans - Total of all student loans to date.			
Total outstanding balance of student loans taken out in student's name as of the end of the 2017/2018 school year. Do not include loans for the upcoming school year or loans taken out by parents or anyone other than the student.			
			\$
6. Dependent/Independent			
Applicant is a dependent and was claimed on the 2017 federal income tax return filed by the parent(s)/guardian(s). Check the income range in part 7 that best describes the total household income of the applicant's parent(s)/guardian(s). For divorced parents/guardians, use the combined income of both parents.			
Applicant is <i>financially independent</i> and was not claimed on the 2017 federal income tax return filed by the parent(s)/guardian(s). Check the income range in part 7 for the total household income of the applicant and spouse (if applicable).			

A. FINANCIAL INFORMATION (cont.)

7. **2017 Gross Income** (Refer to part 6 above for details on completing this section.)

\$0 - \$40,000	\$40,001 - \$60,000	\$60,001 - \$80,000	\$80,001 - \$100,000
\$100,001 - \$120,000	\$120,001 - \$140,000	\$140,001 - \$160,000	over \$160,000

8. FAFSA and EFC

Please attach a copy of the following pages from your FAFSA SAR (Student Aid Report): **PAGE 1** (includes your EFC, Expected Family Contribution) **AND the page including your student loan information** (page number varies). **Do not** include any other pages.

B. FAMILY INFORMATION

1. Please complete the following for all children in the family who were **claimed as a dependent** on the 2017 federal income tax return filed by the parent(s)/guardian(s). If you are independent—that is, you were **not** claimed as a dependent on the **2017** federal income tax return filed by your parent(s)/guardian(s)—these questions refer to your dependents only.
 - a). **Including the applicant**, list the number of **dependent** children in the family

1 2 3 4+
 - b). **Including the applicant**, how many of the above will be attending a post high school institution during the 2018/2019 school year?

1 2 3 4+
2. Parent/Guardians, please list any special circumstances that you feel would be useful to the BSF in evaluating this application. If none, or if the applicant already provided details in Section C8, leave blank.

Section IV: APPLICATION CHECKLIST

Check as appropriate:

- I have read the Frequently Asked Questions and Application Instructions.
- I have attached a copy of my transcript as indicated in Section II.B.1.
- I have attached a copy of **page 1 and the student loan page** of my SAR as indicated in Section III.A.8.
- I have double checked my **student** loan balance in Section III.A.5.
- I have double checked my answers in Section III.B.1.
- I/we have reviewed and signed the application on page 6.

Section V: CERTIFICATION

To the best of my knowledge, all information contained in this application is true and correct. I have read the Application Instructions and understand that I am responsible for submitting all required information and documentation by the deadline. My application must be received by or have a valid post office date stamp of **April 3, 2018** to be eligible for consideration. **Late applications will not be accepted and incomplete applications may be rejected.**

1. I will contact the BSF immediately if any of the information provided in this application changes, including:
 - Addition or loss of scholarships, merit awards and/or other sources of financial assistance
 - Changes to my financial aid package
 - Change of school
2. If I am awarded a scholarship, I will submit a letter of gratitude and the BSF Scholarship Disbursement Form by the deadline provided (typically within one week of award notification).

Applicant Name (please print)	Applicant Signature	Date
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Parent/Guardian Name (please print)	Parent/Guardian Signature*	Date
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A parent/guardian signature is required for all applicants except those who are independent (i.e., whose parent(s)/guardian(s) did **not claim them as a dependent on their 2017 federal income tax return and who are financially independent of their parents/guardians).*

For BSF Application Review Committee

Application received: _____	Follow up required: ___ Yes ___ No	----- Clarification only -----
Postmark date*: _____	Date contacted: _____ Resolved: _____	Missing attachments

** If no postmark, use date received to determine eligibility.*

Incomplete response(s)
Missing signature(s)

Application eligible for consideration: ___ Yes ___ No